

**QUONOHONTAUG CENTRAL BEACH FIRE DISTRICT
TOWN OF CHARLESTOWN, RHODE ISLAND**

**REQUEST FOR PROPOSALS (RFP)
TENNIS COURT REPAIR**

1. INTRODUCTION / INVITATION TO PROPOSE

Quonochontaug Central Beach Fire District (the “District”) invites sealed proposals from qualified contractors to perform repair, resurfacing, and related improvements to the District’s two (2) tennis courts located on Ninigret Avenue, Charlestown, RI.

Proposals must be submitted via email to:

Quonochontaug Central Beach Fire District
Charlestown, RI 02813
Attention: Tennis Manager
Email Address: tennis@quonniecentral.org

Proposals are due no later than December 18, 2025. Late proposals will not be accepted.

2. BACKGROUND & OBJECTIVES

The District seeks to restore its two (2) tennis courts to a safe, durable, and playable condition. Work includes crack repair, resurfacing, repainting/restripping and site cleanup.

3. PURCHASING POLICY COMPLIANCE

This procurement follows Article XXVII – Purchasing of the Town of Charlestown Charter and State of Rhode Island RIGL 45–55. Because the project is expected to exceed \$10,000, competitive sealed proposals are required.

4. SCOPE OF WORK

- Site assessment and documentation
- Crack filling and sealing
- Surface leveling and coatings
- USTA-compliant striping
- Warranty and maintenance guidance

5. PROPOSAL REQUIREMENTS

All proposals must include:

- Cover letter
- Company qualifications and similar projects
- Proposed work plan and timeline
- Detailed cost breakdown
- References
- Insurance documents

6. EVALUATION CRITERIA

Proposals will be evaluated on:

- Technical approach
- Experience and references
- Timeline
- Cost competitiveness
- Warranty quality

7. SCHEDULE

- RFP Issued: November 21, 2025
- Questions Deadline: December 5, 2025
- Answers to Questions Provided: December 12, 2025
- Proposal Due: December 18, 2025
- Public Opening of All Electronic Proposals Submitted: December 19, 2025
- Award Date: January 10, 2026

8. TERMS AND CONDITIONS

Contractor must comply with all District, Town and State requirements, maintain adequate insurance, and meet approved deadlines.